

Data protection regulations for the collection and processing of personal data on the basis of the General Data Protection Regulation (GDPR)

I – Subject of the project

<p>1. Project</p> <p>„The Scientific Advisory Board – the unexplored instrument of quality development (WissBei)” (Apr. 2019-Nov. 2022; funded by the BMBF)</p> <p>More information about the project: https://www.hof.uni-halle.de/projekte/wissbei/</p>	<p>2. Purpose of the survey</p> <p>Survey on a voluntary basis on the time and effort made to participate in or to maintain scientific advisory boards within the German science system</p>
<p>3. Implementing institution</p> <p>Responsible for the study in terms of the GDPR is the Institute for Higher Education Research (HoF) at the University of Halle-Wittenberg</p> <p>Collegienstraße 62, 06886 Wittenberg, represented by the director of the institute, Prof. Peer Pasternack.</p> <p>More information about the Institute: https://www.hof.uni-halle.de/institut/</p>	<p>4. Project management and staff</p> <p>Prof. Dr. Peer Pasternack, +49 (0)3491 466 254, peer.pasternack@hof.uni-halle.de</p> <p>Contact person for the survey: Daniel Hechler MA, +49 (0)3491 466 152, daniel.hechler@hof.uni-halle.de</p>

II – Participants of the survey

For the survey, a desktop-based search was conducted on members of scientific advisory boards that advise elements of the German science system. The research covered university institutes, research organisations, research projects, grant-funded research programmes, scientific journals published in Germany, scientific societies, study programmes and scientific awards.

From the researched members the following publicly available data was collected: surname, first name, academic title(s), institution and email address. The data was imported into the online survey software UNIPARK. You received the invitation to the survey because your email address was available on the website of one of the institutions mentioned above. If you do not feel addressed by the email or the entry page of the survey, you can ignore it as well as any reminders to participate. Alternatively, you can send an email to Mr Daniel Hechler (daniel.hechler@hof.uni-halle.de) and we will delete your data, so that you no longer receive reminders.

III – About the project

This project is a scientific study funded by the German Federal Ministry of Education and Research (BMBF). The online survey is one component of the project and complements a desktop research-stage as well as interviews with advisory board members and members of advised institutions. The results of the survey and the other components of the project are used for scientific research on the functioning and scope of scientific advisory boards in the German science system, the resources invested in and the benefits of advisory boards for advised institutions. No longitudinal study or panel survey is planned. The persons identified will only be invited once to participate in this survey and, if necessary, reminded to participate.

IV – Content of the survey

The questionnaire consists of approx. 20 questions, most of which can be answered by multiple choice. The questions relate to your membership of the advisory board named on the entry page of the survey or your interaction with this board if you are a member of an advised institution. Questions can be skipped without answering; at the end of the questionnaire there is also the possibility to enter further comments **voluntarily**. The survey is **anonymous**, therefore your personal data **can not be linked** to answers of the survey.

V – Declaration of consent and data processing

Participation in the survey and your answers are **voluntary**. You will not suffer any disadvantages as a result of non-participation.

The survey will be conducted in strict compliance with data protection regulations. The data submitted will be used exclusively within the framework of the above-mentioned project. The data is not and will not be passed on to third parties. It is and will only be processed by authorised project staff. The transmitted data is anonymised, so the data cannot be linked to the addressees after having been entered.

All original data collected will be deleted after the retention period of at least 10 years, as recommended by the German Research Foundation (DFG). The DFG recommends this period in order to allow for a review of research data.

It is **not intended** to make the survey data available to the (scientific) public as a SUF (Scientific Use File).

By agreeing to participate, you agree to the described legal basis for the data processing. At any time, though, you have the right

- to receive information about the data stored about you, and further information about the survey,
- to have your data being corrected by us,
- to restrict the purposes for which your data is used,
- to revoke your consent in the future,
- complain to the competent supervisory authority:

Landesbeauftragter für den Datenschutz Sachsen-Anhalt
Dr. Harald von Bose
Postfach 19 47
39009 Magdeburg
Leiterstraße 9
39104 Magdeburg

Telefon: 03 91/818 03-0
Telefax: 03 91/818 03-33
E-Mail: poststelle@lfd.sachsen-anhalt.de

You can obtain further information about your rights from the Federal Commissioner for Data Protection and Freedom of Information [here](#).

For questions about the project, you can contact us at any time (see section I).