

# Data protection on collecting and processing personal data on the basis of the General Data Protection Regulation (GDPR)

## I – Subject of the project

<b>1. Project:</b>	<b>2. Purpose of the survey:</b>
<p>„Topography of Science Studies and Higher Education Research in Germany“ (May 2020-Feb. 2021; commissioned by the German Federal Ministry of Education and Research -- BMBF)</p> <p>More information about the project:  <a href="https://www.hof.uni-halle.de/projekte/wihotop/">https://www.hof.uni-halle.de/projekte/wihotop/</a></p>	<p>Survey on topics that have shaped the development of science studies and higher education research in Germany in recent years and on topics that have been shaped by it. Expansion of an internal BMBF database on the expertise of science studies and higher education research in Germany on a <b>voluntary basis</b></p>
<b>3. Executing institution:</b>	<b>4. Project leader and staff:</b>
<p>Responsible for the study in terms of GDPR is Institut für Hochschulforschung (HoF) an der Martin-Luther-Universität Halle-Wittenberg, Collegienstraße 62, 06886 Wittenberg, represented by its director, Prof. Dr. Peer Pasternack.</p> <p>Further information about the Institute:  <a href="https://www.hof.uni-halle.de/institut/">https://www.hof.uni-halle.de/institut/</a></p>	<p>Prof. Dr. Peer Pasternack, +49 (0)3491 466 254,  <a href="mailto:peer.pasternack@hof.uni-halle.de">peer.pasternack@hof.uni-halle.de</a>          Dr. Andreas Beer, +49 (0)3491 466 245,  <a href="mailto:andreas.beer@hof.uni-halle.de">andreas.beer@hof.uni-halle.de</a></p> <p><b>Contact person for this survey:</b>          Mrs. Rocio Ramirez MA, +49 (0)3491 466 149,  <a href="mailto:rocio.ramirez@hof.uni-halle.de">rocio.ramirez@hof.uni-halle.de</a></p>

## II – Contact and participants of the survey

For this survey, we gathered information on the websites of a total of 118 research institutions, working groups, etc., whose members work on topics related to science studies and higher education research. The following publicly available data was collected: surname(s), first name(s), academic title(s), institution and e-mail address. This data was imported into the online survey software UNIPARK. You received the invitation to the survey because your e-mail address was available on the website of one of the institutions. Academic staff of all status groups and parts of the administrative staff were invited to participate. If you do not feel addressed by the e-mail or by the description of the study on the start page of the survey, you can ignore it as well as the reminders for participation. Alternatively, you can send an e-mail to Mrs. Rocio Ramirez ([rocio.ramirez@hof.uni-halle.de](mailto:rocio.ramirez@hof.uni-halle.de)) so that we can delete your data and you will not receive any reminders.

## III – Scope of the project

This project is a transversal study commissioned by the Federal Ministry of Education and Research (BMBF). The online survey is a work package of the project. It complements desktop research and the analysis of relevant literature databases on topics and scientists in the field of science studies and higher education research. The results of the survey and the other project packages serve to expand the BMBF's database on topics and members of higher education research and science studies in Germany. The survey will be conducted only once in November 2020. No longitudinal study or panel survey is planned. The researched persons will be invited to participate in this survey only one time and, if necessary, reminded to participate.

## IV – Content of the survey

The questionnaire consists of 14 questions. Most of them offer pre-defined answer options. The questions relate to your current or most recent employment (type of institution, position, type of contract and funding), degree, affiliation to science studies and/or higher education research, research topics, publications that you remember, and your opinion about activities within the field. At the end of the questionnaire, you have the option to voluntarily enter your contact details for the internal BMBF database on expertise about science studies and higher education research in Germany. This data will not be linked with your personal data or further answers to the survey.

## V – Declaration of consent and data processing

Participation in the survey as well as your answers are voluntary. You will not be disadvantaged in any way by not taking part in the survey.

The survey is conducted in strict compliance with data protection regulations. The collected data will be used exclusively within the scope of the above-mentioned project. It will not be passed on to third parties. It will be processed exclusively by the authorised employees of the project (see section I). The transmitted data will be anonymised, thus separating personal and content data. The data can therefore not be linked to particular participants.

The deletion of all collected original data is projected to take place after at least 10 years, which is the storage period recommended by the German Research Foundation (DFG). The DFG recommends this period in order to enable research data to be reviewed. However, you are entitled to ask for correction or deletion of your data at any time and without stating reasons. We offer the possibility to do this or to complain via our data protection officer Mr. Daniel Hechler: [daniel.hechler@hof.uni-halle.de](mailto:daniel.hechler@hof.uni-halle.de)

At the end of the questionnaire, you will have the option to **voluntarily** enter your contact details for the internal BMBF database on expertise in science studies and higher education research in Germany. These data will **not** be linked with your personal data or further answers to the survey.

The results of study will be presented in an adapted form on the website [www.wihoforschung.de](http://www.wihoforschung.de) (hosted by the BMBF). We guarantee that no conclusions can be drawn about individual persons in any publications and reports. It is not planned to make the survey data available to the (scientific) public in anonymised form as an SUF (Scientific Use File).

Your agreement to participate on the survey's first page is the legal basis for the data processing described. At any time, you have the right:

- - to receive information about your stored data and further information about the survey,
- - to demand correction of your stored data,
- - to limit the purposes for which your data is used,
- - to revoke your consent in the future,
- - to complain to the corresponding supervisory authority:

Landesbeauftragter für den Datenschutz Sachsen-Anhalt  
Dr. Harald von Bose  
Postfach 19 47  
39009 Magdeburg  
Leiterstraße 9  
39104 Magdeburg

Telefon: 03 91/818 03-0  
Telefax: 03 91/818 03-33  
E-Mail: [poststelle@lfd.sachsen-anhalt.de](mailto:poststelle@lfd.sachsen-anhalt.de)

Further information on your rights can be obtained from the Federal Commissioner for Data Protection and Freedom of Information [here](#).

If you have any questions concerning the project, feel free to contact us at any time.

Prof. Peer Pasternack | Dr. Andreas Beer | Rocio Ramirez, MA